

**ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
City Hall/Court House, 15 Kellogg Boulevard West, Lower Level - Room 40,**

April 14, 2016

Present: Richard Dana, Matt Hill, Michael Justin, Robert Ferguson, Bill Lightner, Amy Meller, David Riehle, Steve Trimble, Diane Trout-Oertel, David Wagner

Absent: Matt Mazanec

Staff Present: Amy Spong, Allison Suhan, Fred Counts

BUSINESS MEETING

- I. **Call to Order:** 5:04 pm
- II. **Approval of the Agenda:** *Commissioner Riehle moved to approve the agenda. Commissioner Trout-Oertel seconded the motion. **Motion passed 8-0.***
- III. **Conflicts of Interest:** *None stated.*
- IV. **Approval of Meeting Action Minutes**
 - A. March 10, 2016 Business Meeting
 - B. March 24, 2016 Public Hearing
*Commissioner Wagner asked that the minutes be revised to reflect his absence for the March 24 Public Hearing. Commissioner Trout-Oertel moved to approve both sets of minutes as revised. Commissioner Ferguson seconded the motion. **Motion passed 9-0.***
- V. **Public Hearings: Design Review**
 - A. **574 Summit Avenue, Historic Hill Heritage Preservation District**, by Charles Stander, for a permit to construct a one-stall addition onto an existing two-stall garage. File #16-022 (Spong, 266-6714)

*Commissioner Riehle moved to adopt the staff recommendation with revisions to Condition 1. Commissioner Wagner seconded the motion. **Motion passed 8-1 (M. Hill)***
- VI. **Old Business:** *None stated.*
- VII. **New Business:**
 - A. *Commissioner Hill announced the next Legacy Grant deadline, with Ms. Spong announcing that staff was working to meet this deadline.*
 - B. *Commissioner Trimble announced the upcoming Dayton's Bluff Vacant Home Tour on Sunday, April 17.*
 - C. *Commissioner Riehle announced the 16th annual Labor History Project, to take place this summer.*
- VIII. **Chair Announcements:**
 - A. *Chair Dana announced that Commissioner Meller was now the chair of the Minnesota chapter of DOCOMOMO.*
- IX. **Committee Reports:**
 - A. *Heritage Preservation Awards Committee (Dana, Mazanec, Meller)
HPC Staff announced that the jury for the Awards would meet next week on April 20.*

X. Staff Announcements:

A. March Design Review Statistics and Highlights (see attached)

XI. Motion to Adjourn: 6:14pm

Submitted by F Counts.